The process for Classroom Organization

Classroom - Prepare and Organize…..

- Sanitize classroom – obtain large plastic bins if applicable
- Obtain 3-drawer rolling carts for each student
- Obtain 1-3 inch binder for each student and prepare as directed
- Obtain 1-3 inch VB binder, prepare as directed
- Obtain 1 clipboard for each student
- Obtain reinforcement containers or use baggies to begin
- Obtain sandwich size glide baggies
- Obtain/make program card boxes
- Begin working on a tentative classroom schedule
- Fill out/send home VB paperwork organize as directed when it returns
- Get preference assessment done ASAP

Students…

Pull reinforcers as they pertain to individual preference assessment results and put reinforcers in reinforcer containers. Larger bins can be used for big items. Also test motivation for items that are not on the list as you may find new reinforcers.

- Begin Pairing and collecting data using the reinforcers
- Begin manding and collecting data using the reinforcers
    - Place the paring and manding data collections sheets on individual student clipboards.
- Begin language and learning assessments (VB MAPP or ABLLS)

Student program books - after assessments are complete, develop the following from the assessment results for active programs…

- Skills Tracking sheets
- Graphs
- Program Cards (gather applicable programming materials)
- Weekly Probes
- Mand rate and probe sheets
- Clipboards with data sheets attached
- Adjust your daily schedule to reflect new programming

As you go through the process of setting up your classroom, you and your consult will also be training your staff. They are a valuable part of the team. Each person will be facilitating the VB program; therefore training staff is vital to the success of the program.